

# Global Features

Attaché PRO is one of a rare breed. It is both powerful and simple to use.

A consistent, intuitive user interface is the first thing you will notice, but dig a little deeper and you will find that it has the power to back that up. Attaché PRO consists of a full compliment of business modules that cover back end accounting modules along with business modules such as the Sales Order Entry and Purchasing modules. Add to this full support for Foreign Currency and Scheduling and you start to see why it has remained at the forefront of New Zealand's business applications for many years.

## ***Multi-company installations***

Attaché PRO can accommodate the accounts for many companies, each with their own data directory.

## ***Multi user support***

Attaché PRO can be licensed for 1 to 100 users.

## ***Network ready***

Attaché PRO is network ready and is compatible with Windows 2000, XP, Windows Terminal Services and Citrix.

## ***Master file code editing***

Codes can be changed without the loss of information or transaction history. For example, if a customer changes their name, the code in Attaché PRO can be changed to match, without the loss of sales history. This is also very useful when changing your GL chart of account, without losing any history.

## ***Filter information to suit your needs***

Advanced selections are available on reports and when exporting from Attaché PRO. These selections enable you to place additional criteria on a report.

## ***Strong security and password protection***

Full password protection restricts access to your sensitive business information. Each person using the software can be allocated access rights and read only access. Significant events can be tracked by user, making it easy to track deletion of invoices or end of period rollovers.

## ***Context sensitive help***

Context sensitive help is available when and where you need it. Many topics have help that will step you through the process from start to finish.

## ***Multi-Tasking***

Attaché PRO lets you carry out many different tasks simultaneously. This saves time and improves productivity, as there is no waiting around for one task to complete before starting another.

## ***Drill-down to your information***

Many places in Attaché PRO support drill-down. This lets you double click on a list of transactions and view and even reprint the original invoice or purchase order.

## Electronic document delivery

With our Attaché Alex document delivery service\*, you can fax or email documents such as invoices and purchase orders whilst entering the order. This is a 'sure fire productivity tool' that adds value throughout the business and lets you track the progress of delivery via a secure web site. It even covers exception reporting on a daily, weekly or monthly basis that shows exactly which documents have not yet been opened. At month end, send your statements by email in high quality pdf format and spare staff from the tedious chore of folding and stuffing statements into envelopes, lets face it, there's better things to do.

## Keyboard or mouse

You choose what suits you. Attaché PRO offers both mouse and keyboard equivalents for all tasks, so you can choose how you like to work.

## User preferences

Individual user preferences are saved between sessions. This lets your staff choose how they want to work, what information they want to see and what best suits them when entering data. From which branch they usually work at to whether to prompt for a backup.

## Printing preferences

Always print your invoices to the same printer? Don't want to answer that question every time? Easy, just set your document print preferences and Attaché PRO will know how you want to work and won't ask again.

## Copy documents

Want to reverse an invoice? Want to repeat an order but for a different customer? No problem, Attaché PRO lets you copy an existing document and use it as a template.

## Attaché PRO Reports Designer

Our national network of qualified report developers can design customised reports to let you view your data how you want to.

## Importing and exporting

Export data with optional scheduling to a variety of formats including CSV and XML. Import data such as invoices, safe in the knowledge that it will be validated thoroughly using the same business logic applied during online entry. Security is key when it comes to your business data so Attaché PRO allows the same security control over who can import or export preventing the wrong person seeing sensitive financial information.

## ODBC and OLE DB access

Analyse your data externally in applications like Microsoft Excel®\* and see your data in a whole new way.

## Backup and Archiver

With the Attaché PRO Archiver module installed, you can quickly and easily take a backup of your data. You can set up the Archiver to prompt the last user to exit whether to take a backup. Backup can also easily be taken at critical processing point like just prior to period end by simply clicking the backup button in the End of Period wizard. Then at year end, easily take an archive of your data and create an archive company to use when referring to last years accounts.

## Flexibility and power

With so many time saving, yet powerful features, the only question left will be, how did we manage without Attaché PRO? Contact us today or speak to one of our Accredited Consultants.

\* Charges apply

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General Ledger  
Cashbook  
Accounts Receivable  
Accounts Payable  
Inventory Control  
Special Pricing  
Fixed Assets  
Bill of Materials  
Sales Order Entry  
Sales Analysis  
Purchase Ordering  
Purchase Analysis  
Foreign Currency  
Payroll  
Alex  
Report Designer  
Data Transfer  
FlexiData  
ODBC  
OLE DB  
Archiver  
Scheduling

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