

# Purchase Analysis

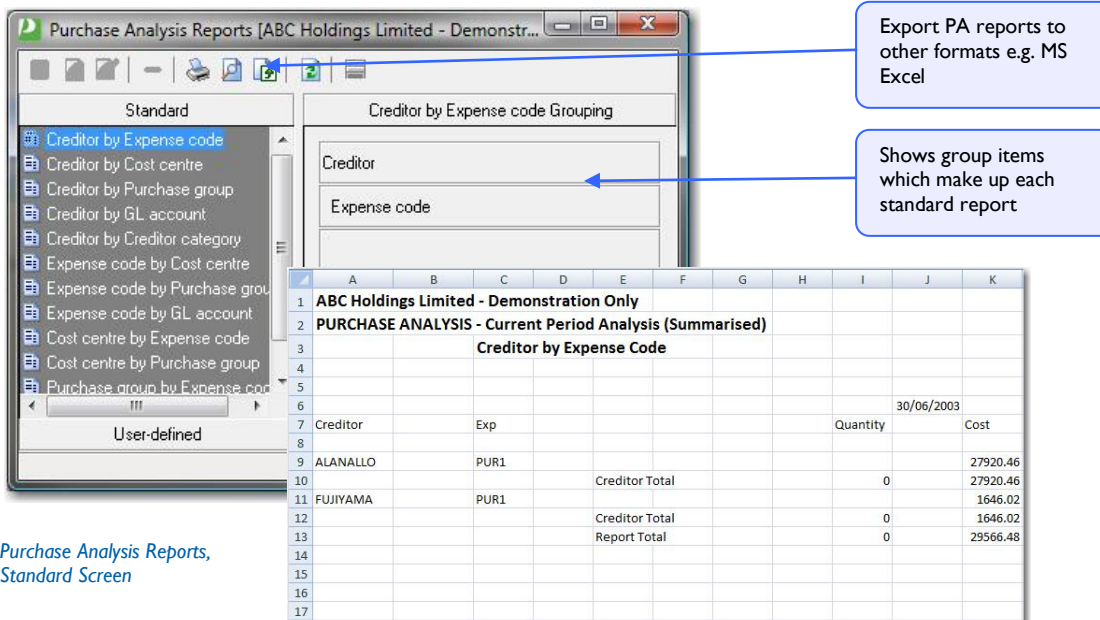
The Attaché PRO Purchase Analysis module enables you to analyse your company's purchases, using a wide range of reports. Reports can be generated on current, year-to-date, period-range or aged basis, for up to 99 preceding periods. You can also define your own reports using creditor code, expense code, creditor category, cost centre, purchase group, audit number and general ledger account code information.

Most importantly, with Purchase Analysis installed, you can use the drill-down facility within Attaché PRO to view the original entry and its analysis from an Accounts Payable or General Ledger transaction.

## Standard Reports

Choose from a number of standard lists and reports available within the Purchase Analysis module, i.e.

- Creditor by expense code / cost centre / purchase group / GL account / creditor category
- Expense code by cost centre / purchase group / GL account
- Cost centre by expense code / purchase group
- Purchase group by expense code / cost centre



The screenshot shows the 'Purchase Analysis Reports' window for 'ABC Holdings Limited - Demonstr...'. The 'Standard' tab is active, displaying a list of reports. The 'Creditor by Expense code Grouping' report is selected. A callout box points to the 'Export' icon in the toolbar, stating 'Export PA reports to other formats e.g. MS Excel'. Another callout box points to the 'Expense code' field in the report configuration, stating 'Shows group items which make up each standard report'. Below the window, an MS Excel spreadsheet is shown, titled 'PURCHASE ANALYSIS - Current Period Analysis (Summarised)'. The spreadsheet displays a table with columns for Creditor, Exp, Quantity, and Cost, and rows for ALANALLO, FUJIYAMA, and Report Total.

Creditor	Exp	Quantity	Cost
ALANALLO	PUR1		27920.46
		Creditor Total	27920.46
FUJIYAMA	PUR1		1646.02
		Creditor Total	1646.02
		Report Total	29566.48

Purchase Analysis Reports, Standard Screen

Purchase Analysis Report exported into MS Excel (Reformatted)

## Key benefits

- Up to 99 periods of analysis
- User-definable reports
- Large collection of standard analysis reports
- Simple report builder
- Optional cost/margin analysis
- Ability to export reports to MS Excel, HTML, CSV and RTF formats
- Save commonly used report selections
- Full historical purchase history
- Codes only reports
- Easy to use selection menus
- Summarised or detailed reports

*Define customised reports here first by selecting the group items*

*Purchase Analysis Reports, Report Editor Screen*

ABC Holdings Limited - Demonstration only			PURCHASE ANALYSIS - Aged Analysis (summarised)	
Period by Creditor by Exp Code			30-Jun-2003	
PD	Creditor	Exp	Quantity	Cost
0	ALANALLO PUR1	PUR2		2700.46
		PUR2		1500.00
			<i>Creditor Total</i>	4200.46
	FUJYAMA PUR1			1646.02
			<i>Creditor Total</i>	1646.02
			<i>Period Total</i>	31066.48
1	ALANALLO PUR1			468.12
			<i>Creditor Total</i>	468.12
	BESBAT SEAT			656.89
			<i>Creditor Total</i>	656.89
	CASH GEN			38.76
			<i>Creditor Total</i>	38.76
	FOOTE PUR2			3584.03
			<i>Creditor Total</i>	3584.03
	HARRIS DESI			65101.33
			<i>Creditor Total</i>	65101.33

*Purchase Analysis Reports, User-defined report*

General Ledger  
 Cashbook  
 Accounts Receivable  
 Accounts Payable  
 Inventory Control  
 Special Pricing  
 Fixed Assets  
 Bill of Materials  
 Sales Order Entry  
 Sales Analysis  
 Purchase Ordering  
 Purchase Analysis  
 Foreign Currency  
 Payroll  
 Alex  
 Report Designer  
 Data Transfer  
 FlexiData  
 ODBC  
 OLE DB  
 Archiver  
 Scheduling

## User Defined Reports and filters

A simple report builder allows you to define reports which are tailored to your requirements. Once you have defined a report, it may be saved under a chosen name and will appear as a listed report on the user-defined screen.

You can also filter the data to get a clearer picture of your data, by applying a user defined selection on any field in the PA file. This selection can then be saved for future use.

## Module Integration

The Purchase Analysis module draws upon information created by Attaché PRO Purchasing and Accounts Payable modules.

# Attaché

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